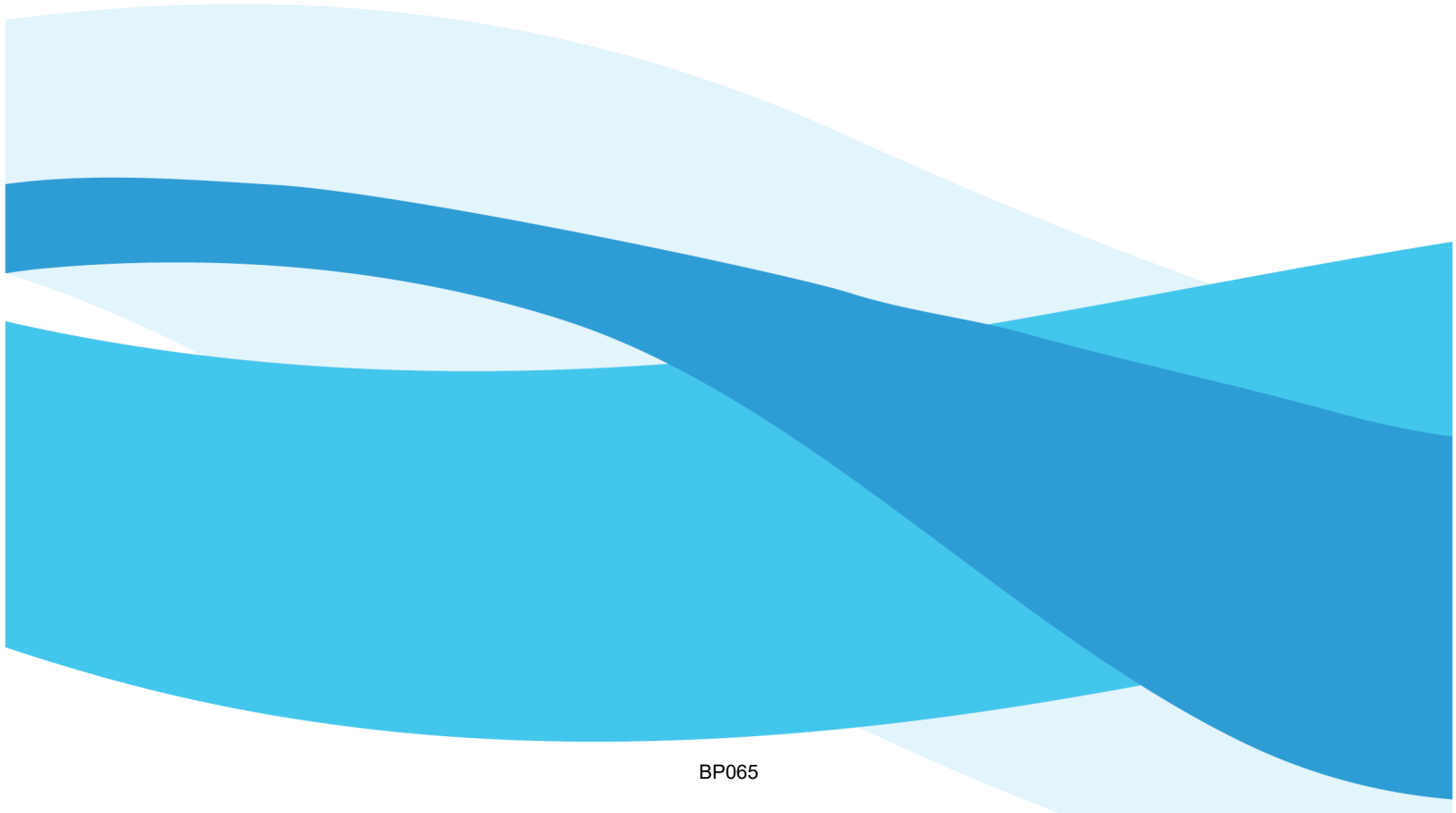


Tab 3

Consider approval of board meeting minutes



MONDAY, MARCH 23, 2026

Minutes of the 901st meeting of the Metropolitan Water District of Salt Lake & Sandy Board of Trustees held Monday, March 23, 2026 at 4:35 p.m. at 3430 E Danish Road, Cottonwood Heights, UT 84093.

The following trustees attended the board meeting:

Tom Godfrey	-Chair
John Kirkham	-Vice Chair
Patricia Comarell	-Secretary
Ralph Becker	-Trustee
Florence Reynolds	-Trustee
Daniel Salmon	-Trustee

The following staff and guests attended the board meeting:

Annalee Munsey, General Manager
Gordon Cook, Assistant General Manager/Chief Operating Officer
Eric Sorensen, Water Resources Manager
Jeff Matheson, Lab Manager
Nathan Scown, Operations Manager
Darin Klemin, IT Department Manager
Josh McDougall, IA&E Manager
Gardner Olson, Senior Engineer
Kelly Stevens, Senior Engineer
Adam Pett, Right of Way Supervisor
Andy Reidling, Maintenance Manager
John Baer, Controller
Sonya Shepherd, HR Manager
Josh Croft, Accountant
Breana Jackson, Executive Administrator
Elizabeth Woodall, Administrative Assistant
Dani Cepernich, Spencer Fane
Jeff Budge, Provo River Water Users Association
Tom Ward, Sandy City Public Utilities
Laura Briefer, Salt Lake City Public Utilities
Dan Hartman, HMG, Inc.
Monica Hoyt, Carollo Engineers

Work Session Agenda

1. FY27 Draft Budget Overview
2. Other

Board Meeting Agenda

3. Call to order
4. Public comment
5. 2026 Legislative session report - Dan Hartman
6. Executive Committee report
 - a. Consider approval of Resolution 1944 for proxy for Provo River Water Users Association annual meeting
 - b. Presentation on the capital budgeting process
 - c. Reporting items
7. Engineering Committee report
 - a. Consider approval of exception request from Brendon Beebe

- b. Consider approval of exception request from Glen Taylor
- c. Consider approval of agreement for Provision of Goods and Services for ultrasonic flow meters
- d. Consider approval of Change Order No. C14 for Cottonwoods Connection
- e. Consider approval of Change Order No. C17 for Cottonwoods Connection
- f. Reporting items
 - i. Change Order No. AB08 for Cottonwoods Connection
 - ii. Change Order No. C13 for Cottonwoods Connection
 - iii. Capital Projects Report – February 2026
8. Consider approval of Board Meeting minutes dated February 23, 2026
9. Consider acceptance of financial reports
10. Reporting/Scheduling items
 - a. Water supply and demand update
11. Other business
12. Items to be discussed at future meetings
13. Closed Session:
 - a. To discuss pending or reasonably imminent litigation
 - b. To discuss the purchase, exchange, or lease of real property, including water right(s) or water share(s), when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the District from completing the transaction on the best possible terms
14. Adjourn

Work Session

FY27 Draft Budget Overview

Mr. Cook presented the projected Operations and Maintenance costs for FY27 and reviewed other significant costs, including chemicals, contract services, utilities, and general insurance. Ms. Shepherd detailed the forecasted staffing, compensation, and employee benefit costs. Mr. Olson presented the FY27 Capital Improvement Program with repair and replacement details of the impacted projects. Mr. Baer discussed costs from other agencies, sources of funds, rate increases, and implications for future property taxes.

Mr. Kirkham expressed concerns regarding the funding and timing of the LCWTP Rebuild project. Ms. Comarell suggested proposing property tax increases on even years, which would not coincide with municipal election years. Mr. Salmon asked about the impact of AI on staffing.

Board Meeting

Call to order

At 4:35 p.m. the Chair, Mr. Godfrey, called the meeting to order and welcomed board members, staff, and visitors.

Mr. Godfrey recognized Ms. Cindy Cromer's service on the board. He lauded her efforts on the Environmental Committee, years of service, attention to low-income families, and organizational skills. He expressed well-wishes for Ms. Cromer. Ms. Comarell, Mr. Becker, and Ms. Munsey expressed additional compliments.

Public comment

No public comments were made.

Legislative update by Dan Hartman

Mr. Hartman provided the 2026 Legislative session report. He noted the end of the session and listed the bills that did not pass. Mr. Hartman explained the overall themes of bills that did pass focused on property taxes and efforts to enhance the Great Salt Lake. He noted HB 236 which will add new requirements for property tax increases.

Consider approval of Resolution 1944 for proxy for Provo River Water Users Association annual meeting

Ms. Munsey explained Resolution 1944 added Ms. Reynolds as a director on the Provo River Water Users Association board and identified Mr. Cook as the Association's director at large. She noted that Ms. Joan Degiorgio has agreed to serve as a director for another year.

Mr. Kirkham motioned to approve Resolution 1944. Ms. Comarell seconded the motion and the motion passed unanimously.

Presentation on the capital budgeting process

Ms. Munsey presented on the capital budgeting process. She explained how capital projects are developed, approved, and budgeted. She described circumstances in which capital project budget may be increased and under whose approval that falls. Ms. Munsey explained what can be included in the scope of a capital project budget and how the budget is tracked.

Consider approval of exception request from Brendon Beebe

Location: 945 East High Country Circle, Orem
Metro Water Interest: 1890s Act Easement

Mr. Pett provided the background on Mr. Brendon Beebe's request. In August 2025, Mr. Beebe initiated the application process for an agreement to replace an existing basketball court within Metro Water's easement with a pickleball court. As part of the agreement process, staff identified several uses of the property that may be permitted conditionally, and two existing uses are not permitted: the home and the gazebo. Historic imagery shows both structures being in place since at least 1997. It is anticipated the upper bench is sufficient for access to and construction on the Salt Lake Aqueduct. Due to the sensitivity around these structures, it is recommended that the structures be only acknowledged in the agreement. Metro Water will work to keep construction away from these structures in the future, and Mr. Beebe has agreed to not expand further into the easement.

The board discussed the history surrounding the structures and Metro Water's current policy. The Engineering Committee discussed this item on March 3, 2026 and recommended approval by the full board.

Mr. Kirkham motioned to approve the cooperation agreement, and acknowledge the structures within the easement. Mr. Salmon seconded the motion and the motion passed unanimously.

Consider approval of exception request from Glen Taylor

Location: 3365 E Gregson Ave, Millcreek
Metro Water Interest: Deeded Easement

Mr. Pett shared the history behind Mr. Glen Taylor's request. In February 2024, staff discovered active construction above the Terminal Wasteway, a 48-inch diameter pipe that conveys water from the Terminal Reservoir and Salt Lake City's Sam Park West Reservoir. Mr. Taylor's contractor halted progress and staff began an agreement process. Construction progress continued in April 2025 without an agreement in place. Metro Water filed a Temporary Restraining Order and Preliminary Injunction to halt work until an agreement was completed. Despite the order, construction continued. The work

completed within the easement includes grading, a rock retaining wall, and concrete driveway. Metro Water will work to keep construction away from these developments, and Mr. Taylor agreed to not expand further into the easement.

The Engineering Committee discussed this item on March 3, 2026 and recommended approval by the full board.

Mr. Kirkham motioned to approve the cooperation agreement, and acknowledge the developments within the easement. Ms. Comarell seconded the motion and the motion passed unanimously.

Consider approval of agreement for Provision of Goods and Services for ultrasonic flow meters

Mr. McDougall explained for ease of maintenance, including technical support and spare parts, Metro Water would like to standardize on a manufacturer and supplier of ultrasonic flow meters for the upcoming replacement cycle. The current flow meter supplies have had a change in ownership and no longer supports the water industry, therefore spare parts and manufacturer support are no longer readily available. Staff proceeded with a procurement process and recommended Rittmeyer for the ultrasonic flow meters. There was an earlier solicitation for ultrasonic flow meters in January 2026. The solicitation was reposted to ensure all vendors had equal access to information.

The Engineering Committee discussed this item on March 3, 2026 and recommended approval by the full board.

Ms. Reynolds motioned to approve the agreement for Provisions of Goods and Services to Rittmeyer for ultrasonic flow meters through June 20, 2033. Mr. Kirkham seconded the motion and the motion passed unanimously.

Consider approval of Change Order No. C14 for Cottonwoods Connection

Mr. Stevens reviewed Change Order No. C14 for Cottonwoods Connection including Work Change Directive C36. This will be fully reimbursed by Cottonwood Heights City. The Fort Union Boulevard surface restoration has an increase of \$748,685 to accommodate additional paving work west of 3000 East.

The Engineering Committee discussed this item on March 3, 2026 and recommended approval by the full board.

Mr. Kirkham moved to approve Change Order No. C14 for the Cottonwoods Connection. Mr. Becker seconded the motion and the motion passed unanimously.

Consider approval of Change Order No. C17 for Cottonwoods Connection

Mr. Stevens reviewed Change Order No. C14 for Cottonwoods Connection including Work Change Directive C37. The electrical work to resolve power concerns and HVAC needs within the Administration Building is estimated at \$604,750. Mr. Kirkham noted this does not increase the 2026 allocation but will require a budget adjustment in the future.

The Engineering Committee discussed this item on March 3, 2026, but the cost estimate was not available at the time. The committee recommended approval by the full board, pending review of the cost. The committee was notified of the cost estimate before the board meeting.

Mr. Kirkham motioned to approve Change Order No. C17 for Cottonwoods Connection. Mr. Salmon seconded the motion and the motion passed unanimously.

Reporting items

Mr. Stevens reported on Change Order No. AB08 for Cottonwoods Connection including Work Change Directives AB10, AB11, and AB12. AB10 covers an increase of \$4,864.61 for the Fort Union Boulevard resurfacing overage and has been reimbursed by Cottonwood Heights City. AB11 covers a decrease of \$24,078.80 for risk contingency on trench resurfacing and a utility crossing. This amount will be reimbursed by Salt Lake City. AB12 is a time extension, with no cost change. Due to complications from the CC-1 hydrostatic test, the project was extended to February 27, 2026.

Mr. Stevens reported on Change Order No. C13 for Cottonwoods Connection including Work Change Directives C29, C30, C31, and C32. C29 reflects the time extension of the Salt Lake Aqueduct Shutdown. There was no cost impact. C30 reflects a sales tax adjustment resulting in a decrease of \$84,749. C31 is for delay of scheduled hydrostatic testing resulting in a decrease of \$105,595. C32 reflects a change in drain connections resulting in a decrease of \$25,815.80.

Mr. Godfrey welcomed any questions regarding the capital projects report.

Consider approval of Board Meeting minutes dated February 23, 2026

Mr. Kirkham motioned to approve the board meeting minutes dated February 23, 2026. Ms. Reynolds seconded the motion and the motion passed unanimously.

Consider acceptance of financial reports

Mr. Kirkham motioned to accept the January 2026 financial reports. Ms. Reynolds seconded the motion and the motion passed unanimously.

Reporting/Scheduling items

Mr. Sorensen provided the water supply and demand update. He reported on the historic heat wave, the snow/water equivalent, and current drought conditions. Mr. Sorensen showed the Little Cottonwood Creek flow report, the current demand, the ULS conservation report, and the projected forecast.

Ms. Briefer reported that Salt Lake City issued a Stage 2 drought response. The city has asked residents and business to use less water. Mr. Salmon asked about the water check program and if Sandy City schools have participated in the program. Ms. Munsey reported that Sandy City may reach out to the schools to encourage their participation.

Other Business

Mr. Godfrey recognized Booth Jensen and James Rowell for their five years of service with Metro Water.

Items for future meetings

No items were discussed.

Closed Session

Mr. Kirkham motioned to go into closed session to discuss pending or reasonably imminent litigation and the purchase, exchange, or lease of real property, including water rights or shares, when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration, or prevent the District from completing the transaction on the best possible terms. Mr. Becker seconded the motion and the motion passed unanimously.

All board members were present. The following staff were also present: Ms. Munsey, Mr. Cook, Ms. Jackson, and Ms. Cepernich.

Mr. Kirkham motioned to go out of closed session. Ms. Comarell seconded the motion and the motion passed unanimously.

Adjourn

At 6:24 p.m. the board meeting adjourned.

Tom Godfrey, Chair

Patricia Comarell, Secretary

Unapproved