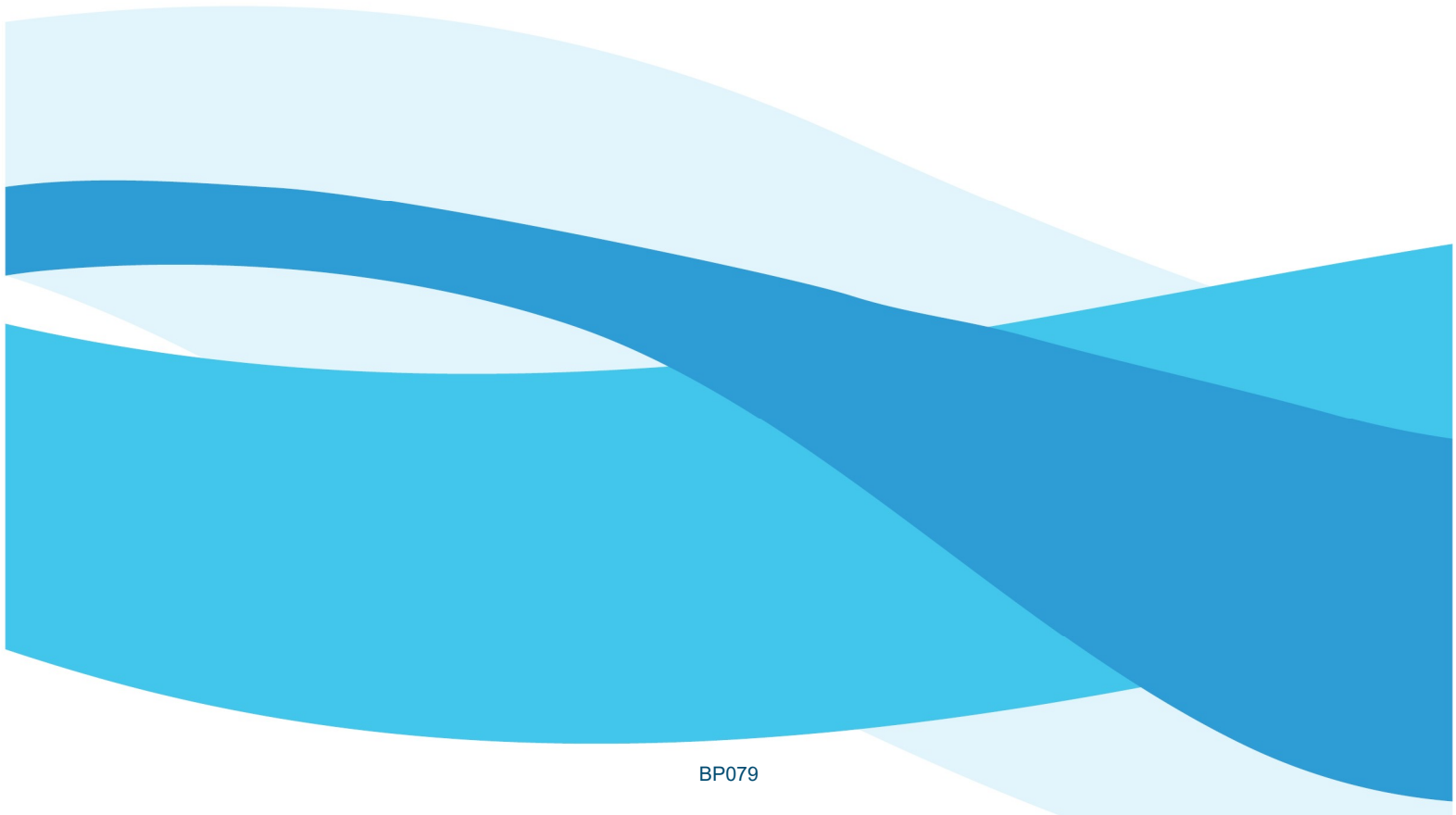


Tab 3

Consider approval of Board Meeting Minutes



MONDAY, JANUARY 27, 2025

Minutes of the 889th meeting of the Metropolitan Water District of Salt Lake & Sandy Board of Trustees held Monday, January 27, 2025 at 4:30 p.m. at 3430 E Danish Road, Cottonwood Heights, UT 84093.

The following trustees attended the board meeting:

Tom Godfrey	-Chair
John S. Kirkham	-Vice Chair
Cindy Cromer	-Trustee
Joan Degiorgio	-Trustee
John H. Mabey, Jr.	-Trustee
Florence Reynolds	-Trustee

The following trustee was excused:

Patricia Comarell	-Secretary
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The following staff and guests attended the board meeting:

Annalee Munsey, General Manager
Gordon Cook, Assistant General Manager – Chief Operating Officer
Eric Sorensen, Water Resources Manager
Sonya Shepherd, HR Manager
Jeff Matheson, Laboratory Manager
Nathan Scown, Operations Manager
Ammon Allen, Engineering Manager
Kelly Stevens, Senior Engineer
Gardner Olson, Senior Engineer
Jared Rose, Assistant IT Manager
Josh Croft, Accountant
Breana Jackson, Executive Administrator
Lesieli Tonga, Intern
Dani Cepernich, Spencer Fane
Jesse Stewart, Salt Lake City Public Utilities
Tom Ward, Sandy City Public Utilities
Marie Owens, AE2S
Brad Buswell, Carollo Engineers
Clark Burbidge, Codale Electric
Jason Luettinger, Bowen Collins & Associates
Jeremy Williams, Hazen and Sawyer
Brad Jeppson, Stantec
Clint Rogers, Stantec
Brittany Sorenson, Brown & Caldwell
David Killpack, Alpine Hollow
David Dobbins, Draper City
Mike Whimpey, Central Utah Water Conservancy District
Robert Elder, Ensign

Work Session Agenda

1. Water Check 2024 report
2. Demonstration of Provo Ricer Watershed Council's new website
3. Cottonwoods Connection Project update
4. Other

Board Meeting Agenda

5. Call to order
6. Oath of Office for Florence Reynolds
7. Public comment
8. Legislative update by Dan Hartman
9. Environmental Committee Report
 - a. Consider approval of Utah State University water audits program for 2025
 - b. Reporting items – Environmental Committee Mission Objectives
10. Engineering Committee report
 - a. Consider appeal from Alpine Hollow development
 - b. Consider approval of Cooperation Agreement with Spencer Jacobs
 - c. Consider approval of service contract for POMWTP HVAC Controls Replacement project
 - d. Consider approval of professional services agreement for design of the Salt Lake Aqueduct Replacement (SLAR) Phase 3 Lite project
 - e. Consider approval of Easement Purchase Contract and Agreement for Perpetual and Temporary Construction Easements with the Church of Jesus Christ of Latter-day Saints
 - f. Consider approval of transfer within capital budget
 - g. Reporting items
11. Consider approval of Resolution 1938 for Zion's Bank signature card
12. Consider approval of Board Meeting minutes dated December 16, 2024
13. Consider acceptance of the financial reports
14. Consider approval of committee replacements
15. Reporting/Scheduling items
 - a. Water supply and demand update
 - b. Quarterly check register, electronic payments, credit card expenditures reports, semi-annual deposits provided to Finance Committee for review
 - c. Annual compliance report
16. Other business
17. Items to be discussed at future meetings
18. Closed session to discuss pending or reasonably imminent litigation
19. Adjourn

Work Session

Mr. Sorensen gave the board a tour of the new Provo River Watershed Council's website. He showed the change to the logo and the new options on the homepage. Mr. Sorensen then explained the resources available on the site such as the watershed health analysis, the strategic plan, information on current watershed projects, upcoming meetings, and outreach and education opportunities.

Mr. Stevens provided the board with a Cottonwoods Connection Project update. He gave a brief overview of why the project is important and where it's being constructed. Mr. Stevens gave updates on portions of the pipeline, vaults, and progress on the easement acquisition.

Ms. Munsey provided an overview of the Water Check 2024 report. The Water Audit Program is a voluntary program that allows residents or businesses to request a water audit and USU arranges for a Water Check employee to conduct the water check. Currently, the program is approximately \$37,754 under budget due to the following reasons: the scheduler's salary was covered through USU CWEL funds this year; secondly, water checkers took more time off this summer than in past years. In 2024, the District entered into an MOU with SLCPU which allows USU to hire an additional team of water checkers to help Salt Lake City perform water checks at City and other facilities. The District will pay USU for the services performed for this additional audit team. The District will then seek reimbursement from Salt Lake City for services up to \$22,000.

Board Meeting

Call to order

At 4:30 p.m. the Chair, Mr. Godfrey, called the meeting to order and welcomed board members, staff, and visitors.

Oath of Office for Florence Reynolds

Mr. Godfrey welcomed Ms. Reynolds to the board and invited her to complete the Oath of Office. Ms. Reynolds raised her hand and read the oath aloud. Ms. Jackson notarized the oath. Ms. Reynolds shared her background and enthusiasm on joining the board of trustees.

Public comment

No public comments were made.

Legislative update by Dan Hartman

Mr. Hartman discussed the possibilities for fluoride use in water treatment following the pending legislation. He described Representative Snider's bills HB285 and HB274. HB285 addresses funding and planning for water infrastructure and HB274 addresses regulations to related water.

Consider approval of Utah State University water audits program for 2025

The Environmental Committee met on January 7, 2025 and discussed the 2025 budget for the water audit program. The committee recommended approval by the full board.

Mr. Kirkham motioned to approve the Utah State University water audits program for 2025 with a not to exceed amount of \$116,000. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Reporting items - Environmental Committee Mission Objectives

On an annual basis, the District provides updates on the efforts made to support the Environmental Mission statement. On January 7, 2025, the Environmental Committee reviewed and provided comments on the mission objectives and the update was provided to the full board for review.

Consider appeal from Alpine Hollow development

Mr. Godfrey reviewed the process for an appeal. Mr. Allen provided a staff report on the Alpine Hollow development. The Ridges at Alpine, LLC is seeking a variance to policy to permit utilities and access across District-owned property to serve the proposed Alpine Hollow Development. For various reasons, the developer is unable to connect roads or utilities into neighboring Alpine or Highland. This means the only point of access is through Draper from Suncrest Drive and across District property. The applicant's request for a private road and utilities was denied on September 25, 2024 as it is in opposition to District Policies and Procedures. The applicant submitted an appeal by letter stating Draper City had agreed to take responsibility for all agreements regarding the road and that no construction will take place until the agreements are in place. The Engineering Committee discussed this item on November 19, 2024 and January 14, 2025 and recommended the board grant a variance to District policy permitting the requested uses due to the unique nature of the request and location, including the depth of the SLA.

The board asked clarifying questions on the location of the development and the road, as well as queries about the SLA's location in that area and current uses of the land.

Mr. David Killpack addressed the board on behalf of the Alpine Hollow development. He explained the use and security of the road and the purpose of the proposed location. The board expressed concerns on the details of the proposed agreements, the District's liability, and the possible public access to District land.

Mr. Kirkham motioned to table the decision on the appeal from Alpine Hollow development until further details were established and the board could review the agreements with Draper City. Ms. Cromer seconded the motion and the motion passed unanimously.

Consider approval of Cooperation Agreement with Spencer Jacobs

Ms. Cepernich provided the board with the background of the Jacobs' property. While negotiating an easement agreement for the SLAR with Mr. Jacobs, he requested permitted uses of two sheds, a hot tub, and an unreinforced railroad tie retaining wall. These items are not in compliance with the SLAR easement agreements. Staff recommended a cooperation agreement in addition to the SLAR easement agreement for use of these items while Mr. Jacobs is in ownership of the property. The items must be removed before he sells or otherwise transfers the property. The Engineering Committee discussed this item on January 14, 2025 and recommended approval by the full board.

Mr. Kirkham motioned to approve the cooperation agreement with Spencer Jacobs. Mr. Mabey seconded the motion and the motion passed unanimously.

Consider approval of service contract for POMWTP HVAC Controls Replacement project

Mr. Olson provided the board with a summary of the controls replacement project. The POMWTP's original HVAC system from 2007 is in good mechanical shape, however the controls system is overly complex and no longer supported. Staff sought bids for the upgrades and ultimately recommended award of the project to D&L Controls. The Engineering Committee discussed this item on January 14, 2025 and recommended approval by the full board.

Mr. Mabey motioned to approve the service contract for \$86,594 to D&L Controls for the POMWTP HVAC Controls Replacement Project. Ms. Cromer seconded the motion and the motion passed unanimously.

Consider approval of professional services agreement for design of the Salt Lake Aqueduct Replacement (SLAR) Phase 3 Lite project

Mr. Stevens provided the board with a summary of the SLAR Phase 3 Lite project. The SLAR was originally designed to operate in three phases, however considering the rebuilds of the Big and Little Cottonwood Treatment Plants, staff recommended an acceleration of Phase 3 to provide flexibility and accurate understating of SLAR operations and utilization. The proposed professional services agreement enlists Hazen and Sawyer's services through December 31, 2026 on a task-based basis. The first task focuses on hydraulics and construction sequencing, and contemplates possible modifications to the LCWTP finished water pump station, LCC finished water pump station, and POMA Connection Structure to improve system flexibility and efficiency. This will help establish scope for full design and construction of appropriate improvements within Phase III. The Engineering Committee discussed this item on January 14, 2025 and recommended approval by the full board.

Mr. Kirkham motioned to approve the professional services agreement with Hazen & Sawyer for the SLAR Phase 3 Lite project and Task Order No. 1 with a not to exceed amount of \$165,940. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Consider approval of Easement Purchase Contract and Agreement for Perpetual and Temporary Construction Easements with the Church of Jesus Christ of Latter-day Saints

Ms. Munsey and Ms. Cepernich provided the board with an update on the agreements with the Church of Jesus Christ of Latter-day Saints (church). On December 16th, the District and church entered into a Right of Entry and Occupancy Agreement following the approval of the negotiated price for the permanent and construction easements. The Engineering Committee discussed this item on January 14, 2025 and recommended approval by the full board.

Mr. Kirkham motioned to approve the purchase agreement and easement agreement with the Church of Jesus Christ of Latter-day Saints, with non-substantive changes as determined appropriate by the General Manager and legal counsel as needed. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Consider approval of transfer within capital budget

Mr. Allen provided the board with a summary of the requested transfer within the capital budget.

Mr. Kirkham motioned to approve a transfer within the capital budget of \$910,000 from the Cottonwoods Connection project to the Pleasant Grove Land Purchase budget for \$375,000, SLAR Easement Procurement budget for \$500,000, and POMWTP HVAC RTU budget for \$35,000. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Reporting items

Mr. Godfrey welcomed any questions on the Capital Projects Report.

Consider approval of Resolution 1938 for Zion's Bank signature card

Resolution 1938 will update the name of the second authorized employee for the Zion's bank signature card from Wayne Winsor to Gordon Cook.

Mr. Kirkham motioned to approve Resolution 1938 for the Zion's bank signature card. Ms. Cromer seconded the motion and the motion passed unanimously.

Consider approval of Board Meeting minutes dated December 16, 2024

Ms. Cromer motioned to approve the Board Meeting minutes dated December 16, 2024. Mr. Mabey seconded the motion and the motion passed unanimously.

Ms. Cromer asked if the Pleasant Grove land purchase had been completed. Staff reported the purchase was pending the transfer of funds.

Consider acceptance of financial reports

Mr. Kirkham noted some comparisons on the balance sheet reflect the prior year, not the prior month.

Mr. Kirkham motioned to accept the October 2024 and November 2024 financial reports. Mr. Mabey seconded the motion and the motion passed unanimously.

Consider approval of committee replacements

It was recommended Ms. Reynolds join the Engineering Committee and Finance Committee as the board's new trustee.

Mr. Kirkham motioned to approve the committee replacements to include Ms. Reynolds. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Reporting/Scheduling items

Mr. Sorensen provided a water supply update for the board. He provided a description of snow/water equivalent and explained how it is measured. Mr. Sorensen compared water supply from 2024 to the projections for 2025 when considering snow/water equivalent, and soil moisture. He then provided updates on snowpack, the supply forecast for Little Cottonwood Creek, and climate projections for the rest of the winter.

Mr. Kirkham confirmed the Finance Committee received and reviewed the quarterly check register, electronic payments, credit card expenditure reports, and the semi-annual deposit and investment report.

Ms. Munsey explained the purpose of the annual compliance report and welcomed any questions from the board.

Other business

Mr. Godfrey extended the board's congratulations to Adam Weaver and Jeff T. Matheson on their promotions, as well as Kenny Peterson on his service anniversary.

Items to be discussed at future meetings

The Alpine Hollow development appeal will be revisited at a future meeting. The board requested to be updated on progress of the Pleasant Grove land purchase.

Closed session to discuss pending or reasonably imminent litigation

Mr. Kirkham motioned to go into closed session to discuss pending or reasonably imminent litigation. Ms. Cromer seconded the motion and the motion passed unanimously. All board members were present minus Ms. Comarell, the following staff were also present: Ms. Munsey, Mr. Cook, Ms. Jackson, and Ms. Cepernich.

Mr. Kirkham motioned to go out of closed session. Ms. Cromer seconded the motion and the motion passed unanimously.

Adjourn

At 6:08 p.m. the board meeting adjourned.

Tom Godfrey, Chair

Patricia Comarell, Secretary