

MONDAY, JUNE 16, 2025

Minutes of the 894th meeting of the Metropolitan Water District of Salt Lake & Sandy Board of Trustees held Monday, June 16, 2025 at 4:35 p.m. at 3430 E Danish Road, Cottonwood Heights, UT 84093.

The following trustees attended the board meeting:

Tom Godfrey	-Chair
John S. Kirkham	-Vice Chair
Patricia Comarell	-Secretary
Cindy Cromer	-Trustee
Joan Degiorgio	-Trustee
John H. Mabey, Jr.	-Trustee
Florence Reynolds	-Trustee

The following staff and guests attended the board meeting:

Annalee Munsey, General Manager
Gordon Cook, Assistant General Manager/Chief Operating Officer
Eric Sorensen, Water Resources Manager
Sonya Shepherd, HR Manager
Jeff Matheson, Lab Manager
Nathan Scown, Operations Manager
Ammon Allen, Engineering Manager
Kelly Stevens, Senior Engineer
Gardner Olson, Senior Engineer
Andy Reidling, Maintenance Manager
John Baer, Controller
Josh Croft, Accountant
Darin Klemin, IT Department Manager
Ryan Nicholes, IT Infrastructure Manager
Breana Jackson, Executive Administrator
Lesieli Tonga, Admin Assistant
Dani Cepernich, Spencer Fane
Brittany Sorenson, Brown & Caldwell
Jason Luettinger, Bowen Collins & Associates
Keith Larson, Bowen Collins & Associates
Ryan Egbert, Bowen Collins & Associates
Brad Jeppson, Stantec
Mark Graham, Stantec
Clint Rogers, Stantec
Sam Frankhauser, AE2S
Tom Ward, Sandy City Public Utilities
Jeff Budge, Provo River Water Users Association
Mike Whimpey, Central Utah Water Conservancy District
Steve Van Maren, Draper City

Work Session Agenda

1. Presentation on Raw Water Little Cottonwood Replacement Project
2. Presentation on 2025 Water Supply and Demand report
3. Other

Board Meeting Agenda

1. Call to order
2. Public comment
3. Open and Public Meetings Act training
4. Finance Committee report
 - a. Consider approval of Resolution 1941 adopting the Fiscal Year 2026 Budget
 - b. Consider acceptance of finance reports
 - c. Reporting items
5. Engineering Committee report
 - a. Consider award of LCWTP Rebuild Project Professional Services Agreement
 - b. Consider award of Salt Lake Aqueduct Replacement Reaches 2 and 3 Project Scoping Professional Services Agreement
 - c. Consider award of Solids Removal Project 2025
 - d. Consider award of LCWTP Conduit and Fiber Discovery and Documentation Project
 - e. Reporting items
6. Consider approval of changes to the Policies and Procedures Manual
7. Consider appointment of a Clerk
8. Consider approval of Board Meeting minutes dated May 19, 2025
9. Consider election of officers
10. Discuss and consider approval of board committee assignments
11. Reporting/Scheduling items

Engineering Committee also reviewed the proposed changes to Chapter 16. All committees recommended approval by the full board. Ms. Munsey highlighted some of the proposed changes and welcomed any questions.

Mr. Kirkham motioned to approve the changes to Policies and Procedures Manual. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Consider appointment of a Clerk

The Clerk is a board-appointed position. Ms. Shepherd served as the Clerk since January 2019. With the hire of Mr. Baer as Controller, it was recommended the Board of Trustees appoint Mr. Baer to perform the duties of Clerk as outlined by state laws and the Policies and Procedures.

The Executive Committee reviewed the appointment of the Clerk on June 4, 2025 and recommended approval by the full board. Ms. Comarell asked about the reasoning behind the policy and why the board appoints the clerk. Ms. Munsey noted that she was unaware of the reasoning, but the policy remains intact unless or until it is revisited and changed. Mr. Baer introduced himself to the board and expressed his excitement in joining Metro Water. Ms. Munsey thanked Ms. Shepherd for her hard work over the past years serving as the Clerk.

Mr. Kirkham motioned to approve the appointment of John Baer to the Clerk position. Ms. Cromer seconded the motion and the motion passed unanimously.

Consider approval of Board Meeting minutes dated May 19, 2025

Ms. Cromer motioned to approve the Board Meeting minutes dated May 19, 2025. Mr. Kirkham seconded the motion and the motion passed unanimously.

Consider election of officers

Mr. Mabey motioned to approve Tom Godfrey as the chair, John Kirkham as the vice chair, and Pat Comarell as the secretary. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Discuss and consider approval of board committee assignments

Mr. Kirkham motioned to approve the existing board committee assignments. Ms. Comarell seconded the motion and the motion passed unanimously.

Reporting/Scheduling items

Mr. Sorensen provided a water supply and demand update. He discussed the Great Salt Lake Dashboard which summarizes some of the issues of the Great Salt Lake including wetlands, biology, land use, recreation, economics, and safety. The update also included climate outlook in terms of temperature ranges, precipitation levels, and water supply. He also noted that May had higher than normal water demands.

Other business

Mr. Kirkham noted the cancellation of the June Sandy City Public Utilities Advisory Committee meeting. Moving forward, the meeting will be held at the Sandy City Public Utilities Operations building instead of Sandy City Hall.

Ms. Munsey announced an upcoming luncheon on August 27th celebrating Metro Water's 90-year anniversary.

Mr. Godfrey extended the board's welcome to new employees John Baer, Kaleb Huff, Hayley Walker, Audrey Allen, and Tayvin Wall. He congratulated Josh McDougall on his 5-year anniversary.

Items to be discussed at future meetings

No items were discussed.

Closed Session

Mr. Kirkham motioned to go into closed session to discuss strategy sessions for reasonably imminent litigation and strategy sessions to discuss the purchase, exchange, or lease of real property, including water right(s) or water share(s), when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the District from completing the transaction on the best possible terms. Ms. Cromer seconded the motion and the motion passed unanimously. All board members were present. The following staff were also present: Ms. Munsey, Mr. Cook, Mr. Stevens, Ms. Jackson, Mr. Allen, and Ms. Cepernich.

Mr. Kirkham motioned to go out of closed session. Mr. Mabey seconded the motion and the motion passed unanimously.

Adjourn

At 6:27 p.m. the board meeting adjourned.



Tom Godfrey, Chair



Patricia Comarell, Secretary

