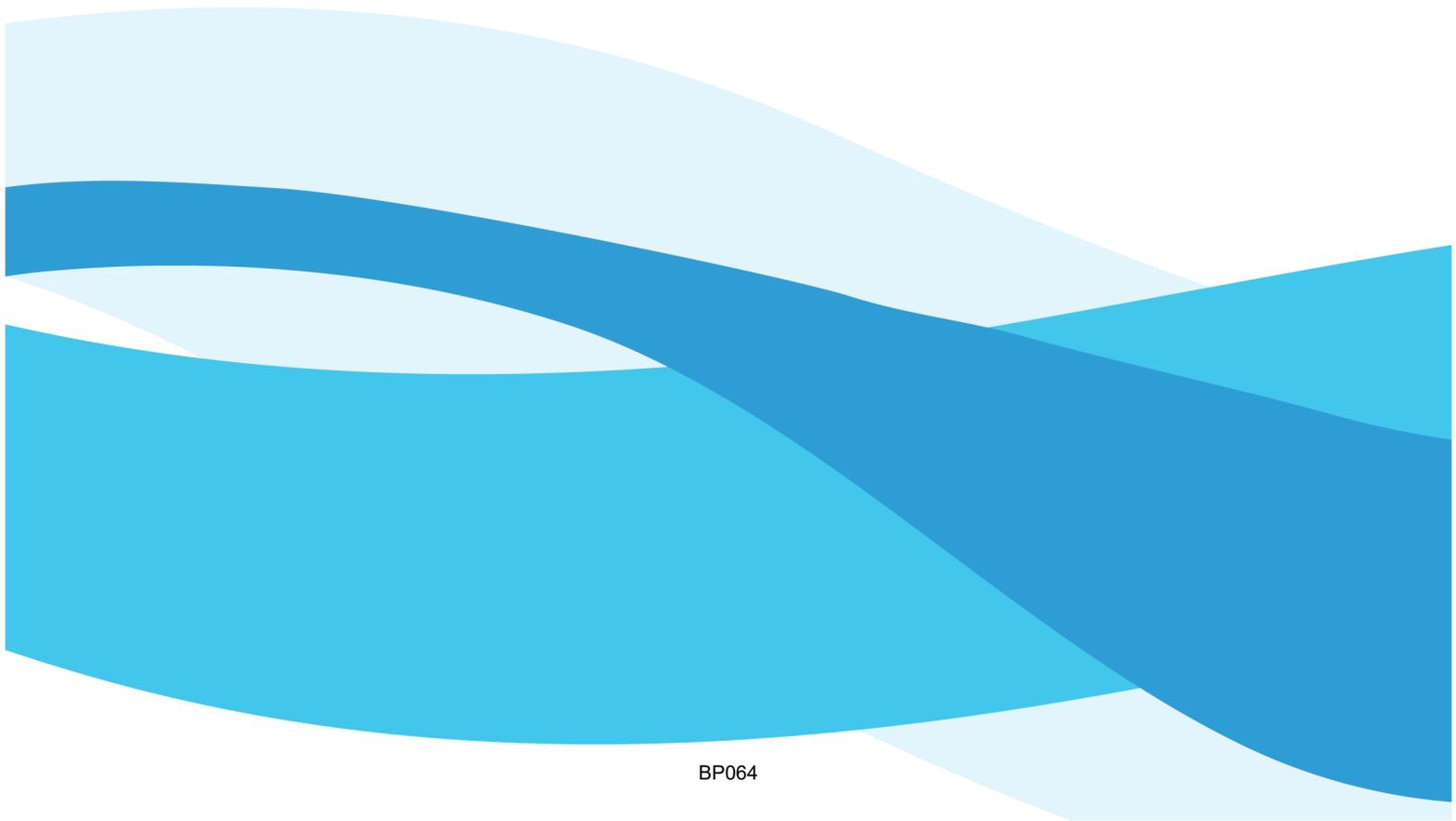


Tab 5

Consider approval of Board Meeting minutes



MONDAY, DECEMBER 15, 2025

Minutes of the 898th meeting of the Metropolitan Water District of Salt Lake & Sandy Board of Trustees held Monday, December 15, 2025 at 4:30 p.m. at 3430 E Danish Road, Cottonwood Heights, UT 84093.

The following trustees attended the board meeting:

Tom Godfrey	-Chair
John Kirkham	-Vice Chair
Patricia Comarell	-Secretary
Cindy Cromer	-Trustee
Joan Degiorgio	-Trustee
John H. Mabey, Jr.	-Trustee
Florence Reynolds	-Trustee

The following staff and guests attended the board meeting:

Annalee Munsey, General Manager
Gordon Cook, Assistant General Manager/Chief Operating Officer
Eric Sorensen, Water Resources Manager
Jeff Matheson, Lab Manager
Nathan Scown, Operations Manager
Andy Reidling, Maintenance Manager
Ammon Allen, Engineering Manager
Augusto Robles, Engineer I
Darin Klemin, IT Department Manager
Josh McDougall, IA&E Manager
John Baer, Controller
Sonya Shepherd, HR Manager
Breana Jackson, Executive Administrator
Dani Cepernich, Spencer Fane
Tom Ward, Sandy City Public Utilities
Jason Luettinger, Bowen, Collins & Associates
Brad Jeppson, Stantec
Stockton Denos, AE2S
Erik Llewellyn, Infinity Corrosion
Shaun Hilton, Central Utah Water Conservancy District
Brad Buswell, Carollo Engineers
Ralph Becker, Salt Lake City
Daniel Salmon, Salt Lake City

Closed Session Agenda

1. To discuss pending or reasonably imminent litigation
2. To discuss the character, professional competence, or physical or mental health of an individual.

Board Meeting Agenda

3. Call to order
4. Public comment
5. Finance Committee report
 - a. Consider approval of Resolution 1943 amending the fiscal year 2026 budget
 - b. Consider acceptance of financial reports
6. Management Advisory Committee report
 - a. Consider approval of updates to Metro Water's compensation pay structures
 - b. Reporting items

7. Engineering Committee report
 - a. Consider approval of Addendum No. 4 to Cooperation Agreement with Pleasant Grove City
 - b. Consider ratification of Change Order No. C12 for Cottonwoods Connection
 - c. Consider approval of portable office building procurement
 - d. Consider approval of Professional Services Agreement for Corrosion Engineering Services
 - e. Consider approval of Professional Services Agreement for Integration, Programming, and Network Communication Services
 - f. Consider approval of Professional Services Agreement for the Finished Water Strategic Conveyance Plan
 - g. Consider approval of Provision of Goods and Professional Services Agreement for Security Control Systems
 - h. Reporting items
8. Consider approval of Board Meeting minutes dated October 20, 2025
9. Reporting/Scheduling items
 - a. Water supply and demand update
10. Consider Resolution of Appreciation for Joan Degiorgio
11. Consider Resolution of Appreciation for John H. Mabey, Jr.
12. Other business
13. Items to be discussed at future meetings
14. Adjourn

Closed Session

To discuss pending or reasonably imminent litigation

Mr. Kirkham motioned to go into closed session to discuss pending or reasonably imminent litigation. Ms. Cromer seconded the motion and the motion passed unanimously. All board members were present. The following staff were also present: Ms. Munsey, Mr. Cook, Ms. Jackson, and Ms. Cepernich.

Mr. Kirkham motioned to go out of closed session. Ms. Cromer seconded the motion and the motion passed unanimously.

To discuss the character, professional competence, or physical or mental health of an individual

Mr. Mabey motioned to go into closed session to discuss the character, professional competence, or physical or mental health of an individual. Ms. Degiorgio seconded the motion and the motion passed unanimously. All board members were present. Ms. Munsey was present, but then excused.

Mr. Kirkham motioned to go out of closed session. Ms. Cromer seconded the motion and the motion passed unanimously.

Board Meeting

Call to order

At 4:30 p.m. the Chair, Mr. Godfrey, called the meeting to order and welcomed board members, staff, and visitors. He welcomed Mr. Ralph Becker, one of two newly appointed trustees to be joining in January 2026.

Public comment

No public comments were made.

Consider approval of Resolution 1943 amending the fiscal year 2026 budget

Ms. Munsey outlined the increases included in Resolution 1943. They included Little Cottonwood Creek Replacement and Intake modifications, equipment for the Managed Aquifer Recharge, and Operations and Maintenance increases.

The Finance Committee discussed the budget amendment during the October 6, 2025 committee meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve Resolution 1943, amending the fiscal year 2026 budget. Mr. Mabey seconded the motion and the motion passed unanimously.

Consider acceptance of finance reports

Mr. Kirkham explained the irregularities in the financials and the notes explaining their purpose.

Mr. Kirkham motioned to accept the August and September 2025 financial reports. Ms. Comarell seconded the motion and the motion passed unanimously.

Consider approval of updates to Metro Water's compensation pay structures

Ms. Shepherd explained the process for the pay structure review. Barton HR Group was asked to evaluate Metro Water's pay structures and determine if the compensation was competitive with the current market for similar organizations and positions. The analysis did suggest a pay grade change for one position and a small increase to the midpoint for each salary structure.

The Management Advisory Committee reviewed the recommended changes at the November 18, 2025 meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve the updates to Metro Water's compensation pay structures, effective January 1, 2026. Ms. Comarell seconded the motion and the motion passed unanimously.

Reporting items

No reporting items were discussed.

Consider approval of Addendum No. 4 to Cooperation Agreement with Pleasant Grove

Mr. Allen presented on the background for the cooperation agreement with Pleasant Grove. The original agreement permitted Pleasant Grove City to maintain nonmotorized trails on Metro Water property. The agreement has since been amended twice to expand the trails. Metro Water recently acquired additional property in Pleasant Grove City and the City requested to formalize trails previously existing on the acquired property.

Mr. Kirkham asked if this addendum would now include all the fee land owned by Metro Water within Pleasant Grove City and the details of the Metro Water easement interests in the area.

The Engineering Committee reviewed the addendum during the November 18, 2025 committee meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve Addendum No. 4 to the Cooperation Agreement with Pleasant Grove City. Mr. Mabey seconded the motion and the motion passed unanimously.

Consider ratification of Change Order No. C12 for Cottonwoods Connection

Mr. Allen reviewed the detail of the change order. Whitaker Construction has been working on the SLAR portion of the Cottonwoods Connection project and found a sewer line significantly lower in elevation than shown on the project drawings. The project team coordinated sewer relocation with Cottonwood Improvement District and the Board Chair provided verbal approval of the work as to not delay the contractor. The sewer line relocation will be partially paid by Salt Lake City Department of Public Utilities. The total cost increase was \$138,873.01.

Mr. Godfrey noted his approval was based on limiting additional costs associated with any delays.

The Engineering Committee reviewed the change order during the November 18, 2025 committee meeting and recommended approval by the full board.

Mr. Mabey motioned to accept the ratification of Change Order No. C12 for Cottonwoods Connection. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Consider approval of portable office building procurement

Mr. Allen described the tasks associated with the Administration Campus Improvements Project. The project includes modifications to the existing server room and a portable office building to provide offices for two employees and additional department storage. Staff completed the procurement process for the portable office building and recommended purchasing from William Scotsman Inc. (Willscot) for \$104,195.52. The addendum for the agreement includes minor modifications to the portable building brought the total cost up to \$120,000. The board asked what other options were considered in addition to the portable office building and the long-term plan for the portable building. Mr. Allen said it will remain near the Administration building for the next seven years and then can be utilized elsewhere on the campus. Mr. Allen also shared that Willscot will recycle the majority of the materials and there will be very little waste going into a dumpster.

The Engineering Committee reviewed the purchase requests and addendum for the portable office building during the November 18, 2025 committee meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve the purchase contract and addendum with Willscot to purchase a portable office building for up to \$120,000. Ms. Cromer seconded the motion and the motion passed unanimously.

Consider approval of Professional Services Agreement for Corrosion Engineering Services

Mr. Cook provided the background on the professional services agreement for Corrosion Engineering Services. Metro Water uses cathodic protection to protect buried metallic pipelines from corrosion on the Point of the Mountain Aqueduct and on portions of the Salt Lake Aqueduct (SLA). The contract with Infinity Corrosion expired in June of 2025. In October of 2025, staff proceeded with a procurement process to maintain corrosion services. Staff recommended a new professional services agreement with Infinity Corrosion.

The board had questions about the cost of services and the allowed used of cost in different procurement processes. Mr. Allen provided a brief overview of the three main procurement processes. The Engineering Committee reviewed this item during the November 18, 2026 committee meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve the professional services agreement for corrosion engineering services with Infinity Corrosion for an amount not to exceed \$120,000 through June 30, 2030. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Consider approval of Professional Services Agreement for Integration, Programming, and Network Communication Services

Mr. McDougall explained the consultant services needed to maintain Metro Water's Supervisory Control and Data Acquisition (SCADA) system. The previous contract with SKM Engineering expired in June of 2025. In October of 2025, staff proceeded with a procurement process to maintain integration, programming, and network communication services. Staff recommended a new professional services agreement with SKM Engineering. Mr. Kirkham asked if cost was considered for this procurement process. Mr. Allen explained the same procurement process was used for this service agreement as well. Ms. Munsey said this does not interfere with Metro Water terminating a contract if the service is not as

anticipated. The Engineering Committee reviewed this item during the November 18, 2025 committee meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve the professional services agreement for integration, programming, and network communication services to SKM Engineering for service through June 30, 2035. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Consider approval of Professional Services Agreement for the Finished Water Strategic Conveyance Plan

Mr. Allen described the background for the Finished Water Strategic Conveyance Plan. Staff would like to utilize the SLAR pipeline to convey finished water, but it would require a new connection at the Little Cottonwood Water Treatment Plant (LCWTP) and another on the SLA at Fort Union Boulevard. To understand the scope of efforts, the project requires a hydraulic assessment and an infrastructure design to connect the SLAR to the SLA and LCWTP. Staff proceeded with a procurement process for the work and recommended a professional services agreement with a team of Bowen Collins & Associates and Brown and Caldwell for a projected total of \$800,000 split evenly in FY26 and FY27. The agreement would be with Bowen Collins & Associates.

Ms. Comarell asked what part of the budget the \$800,000 comes from since Metro Water has had other unexpected costs in FY26. Mr. Kirkham asked how the cost will be split between the two fiscal years. Mr. Allen said it will be an even split between FY26 and FY27. Ms. Comarell asked about Salt Lake City's cost obligation for the pipeline. Mr. Allen explained the cost to install the pipe was part of the Cottonwoods Connection and therefore would be shared with Salt Lake City. However, the original agreement did not include cost to convert the pipeline to transfer finished water. Ms. Florence asked if it would be considered that Salt Lake City should pay for a portion. Ms. Munsey explained she sees it as a shared cost amongst the member cities. Ms. Reynolds asked if there are issues transferring the pipe from raw water to finished water. Mr. Allen explained it was designed to be able to transfer both.

The Engineering Committee reviewed this item during the November 18, 2025 committee meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve the professional services agreement for the Finished Water Strategic Conveyance Plan to Bowen Collins & Associates for an amount up to \$400,000 in FY26, and \$400,000 in FY27. Mr. Mabey seconded the motion and the motion passed unanimously.

Consider approval of provision of Goods and Professional Services Agreement for Security Control Systems

Mr. Klemin provided the background on the security and control systems services. Metro Water systems occasionally require third-party support on SCADA system operation. The previous agreement with Cache Valley Electric – Avtec Systems Integrator Division expired in June of 2024. Staff proceeded with a procurement process for the security control system services and recommended a new professional services agreement with Cache Valley Electric – Avtec Systems Integrator Division. Mr. Kirkham asked how the services have been managed since the expiration of the agreement. Mr. Klemin has said they've been managing through individual task orders.

The Engineering Committee reviewed this item during the November 18, 2025 committee meeting and recommended approval by the full board.

Mr. Kirkham motioned to approve the professional services agreement with Cache Valley Electric – Avtec Systems Integrator Division for security control system services through June 30, 2030. Ms. Degiorgio seconded the motion and the motion passed unanimously.

Reporting items

Mr. Godfrey welcomed questions regarding the Capital Projects Report.

Consider approval of Board Meeting minutes dated October 20, 2025

Mr. Kirkham noted a wording change on one of the motions from the October meeting.

Ms. Cromer motioned to approve the Board Meeting minutes dated October 20, 2025 with the aforementioned change. Mr. Kirkham seconded the motion and the motion passed unanimously.

Reporting/Scheduling items

Mr. Sorensen provided a water supply and demand update. He discussed the recent news reporting regarding the weather and showed data on the supply, availability, and use of Metro Water sources. He reviewed the recent precipitation and the snow/water equivalent for Snowbird and Trial Lake. Mr. Sorensen then reviewed the reservoir levels and the projected forecast. Ms. Degiorgio asked about storing the available water in the new Managed Aquifer Reservoir. Mr. Sorensen confirmed some water will be used for storage with the new project.

Mr. Godfrey welcomed new employees Michael Russell and Clay Rose and congratulated Rikely Gonzales and Todd Tucker on their promotions.

Consider Resolution of Appreciation for Joan Degiorgio

Mr. Kirkham read aloud the Resolution of Appreciation for Joan Degiorgio. Ms. Degiorgio thanked the board and Metro Water staff for informing the public of the importance and work that goes into getting water to the people.

Mr. Kirkham motioned to approve the Resolution of Appreciation for Joan Degiorgio. Ms. Comarell seconded the motion and the motion passed unanimously.

Consider Resolution of Appreciation for John H. Mabey, Jr.

Ms. Comarell read aloud the Resolution of Appreciation for John H. Mabey, Jr. Mr. Mabey expressed his gratitude for being on the board and his appreciation for being involved in such a meaningful purpose. He thanked the board and the Metro Water staff for their support.

Ms. Comarell motioned to approve the Resolution of Appreciation for John H. Mabey, Jr. Mr. Kirkham seconded the motion and the motion passed unanimously.

Other business

Mr. Godfrey noted the presence of Mr. Becker and Mr. Daniel Salmon – two new trustees from Salt Lake City who will join the board in January 2026.

Ms. Munsey expressed her appreciation for Ms. Degiorgio and Mr. Mabey.

Items to be discussed at future meetings

Ms. Comarell asked to see actual costs compared to estimated costs for Metro Water projects.

Adjourn

At 5:30 p.m. the board meeting adjourned.

Tom Godfrey, Chair

Patricia Comarell, Secretary

Unapproved