JOB DESCRIPTION

Position Title: Facilities Technician

Date: October 26, 2026

FLSA Status

Non-Exempt

Summary Statement of Overall Purpose/Goal of Position

As a member of the Maintenance Department, under the direction and general supervision of the Facilities Supervisor, develops knowledge and understanding of Metro Water infrastructure and operation while maintaining or repairing Metro Water lands, facilities and associated equipment.

Essential Duties

- Performs routine custodial duties including cleaning of lavatories, dusting, mopping, stripping, waxing and buffing of floors, washing windows, polishing fixtures, etc.
- Maintains the appearance of Metro Water facilities by painting using rollers, brushes or spray equipment.
- Assists Senior Facilities Technicians and other Maintenance staff in maintaining Metro Water asphalt roads including crack sealing and patch work of potholes.
- Maintains Metro Water lawns, grounds, and rights-of-way by mowing, fertilizing, weeding, clearing, grubbing and/or removing unwanted trees and vegetation to allow for necessary and timely access.
- Operates equipment such as snow removal equipment, landscape maintenance machinery, tools, and similar equipment.
- Maintains landscape maintenance machinery including lawnmowers, hedgers, chain saws, snow blowers, chippers, etc. under supervision.
- Adjusts, repairs, and maintains sprinklers and pipes associated with the irrigation system.
- Helps with organizing storage areas, tools, supplies, and maintenance equipment.
- Notifies their supervisor immediately of unsafe conditions and acts.
- Reports all accidents immediately to supervisor and/or department manager.

Marginal Duties

- Assists the Maintenance staff with other projects as assigned.
- Assists in constructing, modifying and making repairs to various parts, equipment, facilities and infrastructure.
- Implements new technologies.
- Assists in performing routine operations, maintenance, inspections and repairs to Metro Water facilities including water treatment plants, pump stations, pipelines, buildings, HVAC (heating, ventilation, and air conditioning) systems, fleet, and related infrastructure using various trade skills.
- Operates equipment such as overhead cranes and forklifts.
- Assists with the development of Standard Operating Procedures (SOPs) for job related responsibilities.
- Monitors aqueducts for leaks, cross-connections and right-of-way violations and reports concerns to appropriate staff.
- Provides backup to other Maintenance staff as needed.
- Supports other departments as needed.
- Performs other related duties as assigned.

Minimum Qualifications

Education and Experience: High school diploma or equivalent preferred.

Certification and Licensing: Valid state driver's license. State of Utah Water Treatment or Distribution certification encouraged.

Knowledge

- General safety measures and guidelines related to water utility and construction environments.
- Basic knowledge of hand tools, power tools, and general maintenance practices.
- Facilities standard operating procedures.
- Basic understanding of Metro Water Policies and Procedures.

Abilities/Skills

- Operate equipment such as lawn mower, tractor, weed and hedge trimmers, leaf blowers, tillers, and chain saws.
- Converse effectively with others in both written and verbal communications.
- Basic use of office productivity software (word processing, spreadsheets, email/calendar, and computerized maintenance management system).
- Work independently or in a group setting as required.
- Strong willingness to learn and follow instructions.
- Give and receive constructive feedback.
- Effective self-motivation, time management, and attention to detail skills.
- Basic troubleshooting and perform minor equipment repairs.
- Work independently and in a group setting within established guidelines and procedures.
- Work collaboratively across departments and openly share knowledge to improve processes, strengthen communication, and achieve organizational goals.
- Comply with proper health and safety practices, rules, and regulations including using the required safety devices and proper personal protective equipment (PPE).

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job.

While performing the duties of this job, the employee is continuously required to talk, hear, feel attributes of objects, and perform repetitive wrist, hand, and/or finger movements.

The employee is frequently required to: grasp, push, stand, walk, drive, reach with hands/arms, stoop, kneel, crouch, crawl, climb or balance.

The employee is occasionally required to sit.

The employee must lift weight or exert force as follows:

Continuously (over 67%):	1 to 75 pounds
Occasionally (less than 33%):	76 to 100 pounds

Specific vision abilities include: Clarity of vision at 20 feet or more and 20 inches or less. Three-dimensional vision or ability to judge distance and spatial relationships. Identify and distinguish colors and adjust the eye to bring an object into sharp focus. Ability to see up and down or left to right while fixed on a point.

Concentrated attention is usually required during a typical workday in order to accomplish the essential duties of this position.

Working Conditions

Regularly requires exposure to outdoor weather conditions. Employee must also work near moving parts on a regular basis. Frequent exposure to fumes or airborne particles, risk of electrical shock, toxic or caustic chemicals, mechanical oils, bio-hazardous materials, wet, humid conditions (non-weather) and vibration. Occasionally required to wear a respirator, work in high dangerous places, and work in hazardous traffic conditions. Daily exposure to loud noises. Travel to and from various Metro Water sites and other locations may be required. Frequent exposure to stress as a result of human behavior and the demands of the position.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.