

METROPOLITAN WATER DISTRICT OF SALT LAKE & SANDY JOB DESCRIPTION

Position Title: Facilities Technician

Date: April 13, 2023

FLSA Status: Non-Exempt

Summary Statement of Overall Purpose/Goal of Position:

As a member of the Maintenance department, under the direction of the Facilities Supervisor, develop knowledge and understanding of District infrastructure and operation while maintaining or repairing District lands, facilities and associated equipment.

Essential Duties:

- Performs routine custodial duties including cleaning of lavatories, dusting, mopping, stripping, waxing and buffing of floors, washing windows, polishing fixtures, etc.
- Maintains the appearance of District facilities by painting using rollers, brushes or spray equipment.
- Maintains District asphalt roads including crack sealing and patch work of potholes.
- Maintains District lawns, grounds, and rights-of-way by mowing, fertilizing, weeding, clearing, grubbing and/or removing unwanted trees and vegetation to allow for necessary and timely access.
- Operates equipment such as snow removal equipment, landscape maintenance machinery, tools, and similar equipment.
- Maintains landscape maintenance machinery including lawnmowers, hedgers, chain saws, snow blowers, chippers, etc.
- Complies with proper health and safety practices including using the required safety devices and proper PPE.
- Notifies their supervisor immediately of unsafe conditions and acts.
- Reports all accidents immediately to supervisor and/or department management.

Marginal Duties:

- Constructs, modifies and makes repairs to various parts, equipment, facilities and infrastructure.
- Implements new technologies.
- Performs routine operations, maintenance, inspections and repairs to District facilities including water treatment plants, pump stations, pipelines, buildings, HVAC (heating, ventilation, and air conditioning) systems, fleet, and related infrastructure using various trade skills.
- Operates equipment such as overhead cranes and forklifts.
- Develops Standard Operating Procedures for job related responsibilities.

- Coordinates activities with affected water users including member cities, water agencies, and irrigators.
- Activates meters and records meter readings on pipeline turnouts, fuel storage systems, pumps and other equipment.
- Monitors aqueducts for leaks, cross-connections and right-of-way violations to ensure compliance with state, federal, and local regulations.
- Provides backup to other Maintenance department employees as needed.
- Supports other departments as needed.
- Performs other duties as assigned.

Minimum Qualifications:

Education and Experience: High school diploma or GED equivalent and two years of facilities maintenance experience. An equivalent combination of education (degree or skilled trade certificate) may be substituted on a year for year basis. Facility experience in the following: small mechanical equipment repair, painting, landscape improvements, maintenance and repair, custodial duties, and related skills.

Certification and Licensing: State of Utah Treatment or Distribution certification with a minimum of Grade 1 (pass within one year in position); Grade 4 preferred. Valid Utah Driver's license.

Desired Qualifications: Landscape irrigation, plumbing, concrete, carpentry or instrumentation and electrical preferred. Commercial Driver's License (CDL) Class A and certification in backhoe operations, forklift operations, sampling, and Cross-connection certification. Underground Storage Tank (UST) Class-C operator certification.

Knowledge of: Operation of equipment such as lawn mower, weed and hedge trimmers, leaf blowers, tillers, and chain saws. Knowledge of general safety measures and guidelines related to water utility and construction environments.

Ability to: Converse effectively with others in both written and verbal communications; perform basic computer functions; use Microsoft Word, Outlook, Excel; comply with proper health and safety practices, rules, and regulations.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential duties of this job.

While performing the duties of this job, the employee is regularly required to talk, hear, feel attributes of objects and perform repetitive wrist, hand, and/or finger movements. The employee is frequently required to: grasp, push, stand, walk, drive, reach with hands/arms, stoop, kneel, crouch, crawl, climb or balance. The employee is occasionally required to sit.

The employee must lift weight or exert force as follows:

Regularly (over 70% of time): 1 to 75 pounds

Occasionally (15% to 40% of time): 76 to 100 pounds

Specific vision abilities include: Clarity of vision at 20 feet or more and 20 inches or less. Three-dimensional vision (ability to judge distance and spatial relationships).

Concentrated attention is usually required during a typical workday in order to accomplish the essential duties of this position.

Working Conditions:

This job regularly requires exposure to outdoor weather conditions. Employee must also work near moving parts on a regular basis. This job is frequently exposed to fumes or airborne particles, risk of electrical shock, toxic or caustic chemicals, mechanical oils, bio-hazardous materials, wet, humid conditions (non-weather) and vibration. Occasionally required to wear a respirator, work in high dangerous places, and work in hazardous traffic conditions. Daily exposure to loud noises.

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.

Prepared by: Sonya Shepherd Date: 4/13/2023

Approved by: Mike T. Jones Date: 4/15/2023